

Systems Development

DESCRIPTION OF MAJOR SERVICES

The Systems Development fund was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the county's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents.

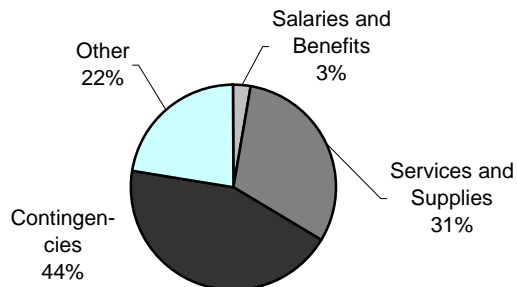
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,840,061	17,061,549	5,323,247	18,779,596
Departmental Revenue	5,510,598	5,197,902	6,139,196	6,100,000
Fund Balance		11,863,647		12,679,596
Budgeted Staffing		7.0		8.0

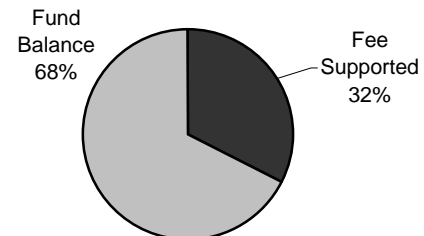
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. In 2004-05 estimated cost are less than budget due to salary savings and reduced expenditures for software, equipment purchases, general office expenses, other professional services and no contingencies being expended. Increased revenue results from fees exceeding budget. The amount not expended is carried over to the subsequent year's budget.

In 2005-06 the proposed appropriation increase is primarily due to an increase in services and supplies due to system improvements. In addition, other increases are due to the first floor remodel, data center security system and an increase in contingencies to appropriate the entire estimated fund balance. Increase in department revenue is due to the recording activity.

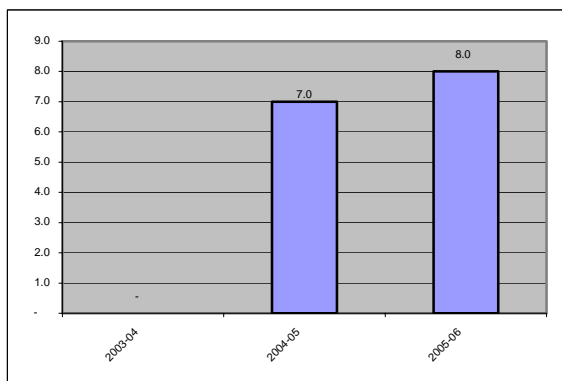
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



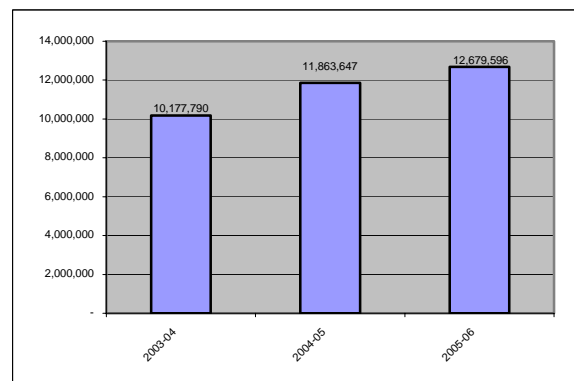
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development

BUDGET UNIT: SDW REC
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F Department Recommended Funded Adjustments (Schedule A)	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget		2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	298,057	421,450	-	79,323	500,773	29,910	530,683
Services and Supplies	3,057,216	5,138,479	-	-	5,138,479	624,187	5,762,666
Improvement to Structures	-	-	-	-	-	25,000	25,000
Equipment	1,080,785	2,605,000	-	-	2,605,000	245,000	2,850,000
Transfers	887,189	991,425	-	-	991,425	338,451	1,329,876
Contingencies	-	7,905,195	-	-	7,905,195	376,176	8,281,371
Total Appropriation	5,323,247	17,061,549	-	79,323	17,140,872	1,638,724	18,779,596
Departmental Revenue							
Current Services	6,139,196	5,197,902	-	79,323	5,277,225	822,775	6,100,000
Total Revenue	6,139,196	5,197,902	-	79,323	5,277,225	822,775	6,100,000
Fund Balance		11,863,647	-	-	11,863,647	815,949	12,679,596
Budgeted Staffing		7.0	-	1.0	8.0	-	8.0

In the Board Approved Adjustment column the Board approved a mid-year item on January 25, 2005, for the addition of 1.0 new Supervising Automated Systems Analyst II position. This position will oversee technical staff in the Computer Services section.

The Department Recommended Funded Adjustments column contains an increase in salaries and benefits primarily due to step increases, an increase in services and supplies due to system improvements, an increase in improvements to structures and equipment is due to the 1st floor remodel and the data center security system and an increase in contingencies to appropriate the entire estimated fund balance. Increase in departmental revenue is due to the recording activity.

DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development
BUDGET UNIT: SDW REC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Salaries & Benefits Increase due to MOU cost, step increases.		29,910	-	29,910
2. Services & Supplies Increase due to system improvements, including disaster recovery, automated check processing, film repair, and digital conversion of images with associated indexing.	-	624,187	-	624,187
3. Improvements to Structures and Equipment Increase \$25,000 due to 1st floor remodel and increase of \$245,000 for the data center security.	-	270,000	-	270,000
4. Transfers Increase due to full year cost of 21 positions located in the Auditor's general fund budget unit.	-	338,451	-	338,451
5. Contingencies Increased to appropriate the entire estimated fund balance.	-	376,176	-	376,176
6. Revenue A moderate increase in revenue due to recording activity realized in fiscal year 2004-05. The projected revenue for fiscal year 2005-06 is expected to stabilize at the fiscal year 2004-05 level, near 6.1 million.		-	822,775	(822,775)
Total	-	1,638,724	822,775	815,949

